

# Useful information about your Add new premium payment form



## When to use this form

Please use this form when the value in your Vested PPS Profit Share Account exceeds R50,000.00 and you elect to pay your PPS Insurance, Short term and / or profmed medical aid monthly premium(s) from your Vested PPS Profit Share Account.

## Contact details

Email: [admin@ppsinvestments.co.za](mailto:admin@ppsinvestments.co.za)

Tel: 0860 468 777 (0860 INV PPS)

Website: [www.pps.co.za/invest](http://www.pps.co.za/invest)

## Cut off and timelines

- All complete and valid instructions received **before 14:00** on a business day will be processed on the **same day**.
- Complete and valid instructions received **after 14:00** will be processed on the **next business day**.
- Any errors are to be reported within **fourteen days** of your new business confirmation being received
- It will take 2 business days to confirm that your instruction has been processed.
- The daily cut-off time for receipt of VPSA Premium Payment instructions is **14h00 on business days**. Instructions received before cut-off and within 14 business days of the 27th day of each month, shall be processed for payment within the same month and will be deducted in respect of premiums due for the following month.
- PPS Investments will confirm the effective payment date to you in writing.

## Useful information

Please refer to our website [www.pps.co.za/invest](http://www.pps.co.za/invest) for:

- Fund fact sheets (Minimum Disclosure Documents) for each of the available Investment Option(s).
- The Effective Annual Cost measure (EAC) is an industry-wide disclosure standard. It can be used by investors and financial advisers to compare charges on most retail investment products, and their impact on investment returns, so that investors are placed in a better position to make informed decisions around investment choices. The EAC is a measure of the charges that an investor will likely incur in purchasing and holding a financial product, and does not attempt to measure the features of a financial product.
- The latest Product Terms, Conditions and Declarations.
- Financial Intelligence Centre Act ("FICA") requirements.
- You can manage your investment, view balances, transact and download tax certificates on the PPS Investments Secure Online Services website ([www.ppssecure.co.za](http://www.ppssecure.co.za)) or the PPS for Professionals mobile app for IOS or Android.

# ADD NEW PREMIUM PAYMENT FORM



PROFESSIONAL PROVIDENT SOCIETY INVESTMENTS PROPRIETARY LIMITED ("PPS INVESTMENTS")  
CLIENT SERVICE CENTRE CONTACT DETAILS

TEL: 0860 468 777 (0860 INV PPS)  
EMAIL: [clientservices@ppsinvestments.co.za](mailto:clientservices@ppsinvestments.co.za)

WEBSITE: [www.pps.co.za/login](http://www.pps.co.za/login)

## A INVESTOR INFORMATION

PPS Member number Vested PPS Profit-Share account number  
ID number PPS Investments client number  
Investor name Investor surname

## B TRANSACTION DETAILS

The payment method of the following policies are to be redeemed from the Vested PPS Profit-Share account.

### Pay your PPS Provider premiums and/or Profmed medical aid contributions from your Vested PPS Profit Share Account

If the value in your Vested PPS Profit Share Account exceeds R50,000, you may elect to pay your existing monthly premium(s) below from your Vested PPS Profit Share Account.

Indicate your selection below:

**PPS Insurance premiums policy number(s):**

**PPS Short Term premiums policy number(s):**

**Profmed medical aid contribution membership number:**

## C AUTHORISATION AND DECLARATION

I hereby confirm that I:

- have read and understood the product terms, conditions and declarations;
- understand that I may only make use of this option if I meet the qualifying requirements;
- authorise PPS Investments to deduct from my Vested PPS Profit-Share Account, the amount payable to the above product provider(s), for the above- mentioned policy/membership, as per my arrangement with the respective product provider(s);
- understand that payments will only commence after my Vested PPS Profit Share Account application has been finalised, and the 1st payment date has been confirmed to me by PPS Investments;
- understand that should I request a partial or full withdrawal, the deductions made from my Vested PPS Profit-Share Account may discontinue if the available balance can no longer pay for the premiums/membership;
- acknowledge that it is my responsibility to arrange for an alternative method of payment for my premiums/membership should the available balance in my Vested PPS Profit-Share Account be insufficient;
- acknowledge that it is my responsibility to inform PPS Investments and the above product provider should I wish to cancel this instruction;
- understand that certain switches and withdrawals cannot be processed during the period when fees, premium/membership payments and regular withdrawal payments are being processed. This is to ensure that payments are made timeously.

Signature of investor

Date

PPS Investments (Pty) Ltd, PPS Multi-Managers (Pty) Ltd, PPS Investment Administrators (Pty) Ltd are licensed financial services providers.  
PPS Management Company (RF) (Pty) Ltd is a licensed collective investment scheme manager.  
PPS Nominees (Pty) Ltd is an independent nominee company approved by the Financial Sector Conduct Authority.

PPS House, Boundary Terraces, 1 Mariendahl Lane, Newlands, 7700  
Website: [www.pps.co.za/invest/login](http://www.pps.co.za/invest/login) Email: [clientservices@ppsinvestments.co.za](mailto:clientservices@ppsinvestments.co.za)