

Professional Provident Society Holdings Trust (PPS) Virtual Annual General Meeting (AGM) 12 May 2025 at 18:00 e-Voting User Guide

NB: Voting opens at 15:00 on 12 May 2025

If you have any queries concerning the voting process or have not received your One Time Pin (OTP), please mail <u>AGM2025@pps.co.za</u>

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The screen shots and screen clippings in this guide are for illustrative purposes only.

1. Voting and attending the PPS AGM.

The e-Voting platform is made available to all eligible PPS Ordinary Members ('PPS Members') to:

- > To cast a proxy vote(s) granted to them¹ by other PPS Members; and
- > To attend, vote and participate at the AGM if they have not yet already lodged a proxy vote.

(i) Accessing the e-Voting platform.

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AGM 2025		
Professional Provident	Society Holdings Trust (PPS) V	irtual Annual General Meeting
(AGM) e-Voting Platfo	m where you can participate	and vote at the AGM to be held at
18:00 on Monday, 12 Ma	y 2025.	
Only eligible PPS men	bers may use this platform a	Ind it will open on Monday, 12 May
2025 at 15:00.		,

Follow this link to cast your vote: https://pps.vagm.africa/

Click on the **Continue** button.

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AGM 2025		
Professional Provident S Platform where you can	Society Holdings Trust (PPS) Virtual n participate and vote at the AGM 1	Annual General Meeting (AGM) e-Voting o be held at 18:00 on Monday, 12 May 2025.
Only eligible PPS memb	bers may use this platform and it	will open on Monday, 12 May 2025 at 15:00.
Attend the virtual event a	and vote online	≜ r Continue
Voting Event		
Started at: Thu, 3 Apr 20 Ends at: Thu, 3 Apr 2025	025, 08:00 5, 22:00	
Event Instructions:		
Please note that voting	g will only open at 15:00 on 12 May	2025.
When casting your vote vote in Favour of, Again: the unticked voting but resolution. Once you've	es, kindly indicate your preference ist, or Abstain. To change your voti ttons against each resolution. NB: 1 e made your decision, please click	or each of the resolutions. You can choose to g choice on each resolution, click on any of lau may only make one voting choice per the Submit Votes button.
Please note that once y be changed.	your votes have been submitted t	nat they are deemed irrevocable and canno
NB: Please vote your per	ersonal votes first before casting ar	y discretionary votes granted to you.
If you have been grante must vote the total num in one of the columns h make one choice per re	ed discretionary votes, click on the mber of discretionary votes that yo neaded In Favour of, Against or Abs esolution.	Discretionary Vote button to vote these. You I have been granted and insert this number tain. You may not split your vote and must
To join the live stream of centre of the block on y	of the webcast: click on the Voting your screen.	button and then click on the play icon in the

The platform will open to a new screen, with helpful instructions. Click on the **Attend and Vote Online** button.

¹ All proxy votes are validated by PPS and then allocated to each respective member to vote at the AGM. For details on the Proxy Voting Process, please refer to the Notice of AGM and Proxy Form.

Insert your login credentials which are the **Username** (PPS Membership Number or your SA ID Number) and **One Time Pin (OTP)** which will be sent to your email and mobile device on record.

	AGM 2025
This platform is open to all eligibl	le members and will open on Monday, 12 May 2025 at 15:00.
To login and vote, please insert yo continue.	our Username (Your SA ID Number or PPS membership number) to
If you have any queries concernir please mail <u>AGM2025@pps.co.za</u>	ng the voting process or have not received your One Time Pin (OTP), L
The OTP is sent to both the email	and mobile details on record for you.
Please enter your details to login	
Username	john_doe
	A pin will be sent to you after login via email or SMS.

Click on the **Login** button. If an input error is made, the platform will show, in red text, the message These credentials do not match our records (see below):

Please enter your details to login		
Username	123456	0
	These credentials do not match our records. A pin will be sent to you after login via email or SMS.	
	→ Login	

Please note that whilst the delivery of OTPs is normally quick to your mobile device, circumstances outside our control can delay the delivery of OTPs. It is for this reason that your OTP is sent to both your email address and mobile number in instances where these have been provided. If you keep logging in and requesting a new OTP it is important to note that the newest OTP overwrites and cancels its predecessor.

Once your login has been confirmed, you will be shown the main dashboard screen (see overleaf).

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Main dashboard screen once you have logged in on the day of the meeting.

			🔮 Babalwa Marshall -
	Babalwa Marshall	Professional Provider	nt Society Holdings Trust AGM 2025
Dashboard Vating			
Dashboord		Documents	
Instructions		Notice of Meeting	@ ±
Please note that voting will only	y open at 15:00 on 12 May 2025.	User Guide	◙◢
When casting your votes, kindly indicate your preference for each of the any of the unticked voting buttons against each resolution. Nik You m	he resolutions. You can choose to vote in Favour of, Against, or Abstain. To change your voting choice on each resolution, click on nay only make one voting choice per resolution. Once you've made your decision, please click the Submit Votes button.		
Please note that once your votes have been submitted that they are	deemed irrevocable and cannot be changed.		
NB: Please vote your personal votes first before casting any discretion	ary votes granted to you.		
If you have been granted discretionary votes, click on the Discretiona number in one of the columns headed in Favour of, Against ar Abstain	rry Vote button to vote these. You must vote the total number of discretionary votes that you have been gronted and insert this . You may not split your vote and must make one choice per resolution.		
To join the live stream of the webcast: click on the Voting button and	then click on the play icon in the centre of the block on your screen.		
To ask a question: follow the onscreen prompts on the right hand side	e of the Voting page.		
	Virtual AGM to 2025. Powered by Ince (Pty) Ltd.		

The instructions are displayed below.

Dashboard
Instructions
Please note that voting will only open at 15:00 on 12 May 2025.
When casting your votes, kindly indicate your preference for each of the resolutions. You can choose to vote In Favour of, Against, or Abstain. To change your voting choice on each resolution, click on any of the unticked voting buttons against each resolution. NB: You may only make one voting choice per resolution. Once you've made your decision, please click the Submit Votes button.
Please note that once your votes have been submitted that they are deemed irrevocable and cannot be changed.
NB: Please vote your personal votes first before casting any discretionary votes granted to you.
If you have been granted discretionary votes, click on the Discretionary Vote button to vote these. You must vote the total number of discretionary votes that you have been granted and insert this number in one of the columns headed In Favour of, Against or Abstain. You may not split your vote and must make one choice per resolution.
To join the live stream of the webcast: click on the Voting button and then click on the play icon in the centre of the block on your screen.
To ask a question: follow the onscreen prompts on the right hand side of the Voting page.

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2. Voting on the day of the meeting and viewing the webcast.

(i) Landing page once logged in.

	Babalwa Marshall Accourts (1) * v4.xW 2A1g1Ret/1	Professional Provider	nt Society Holdings Trust AGM 2025
Doshboard Voting Doshboard		Documents	
Instructions Please note that voting will only open at 15:00 on 12 May 2025. When easting your vests, lindly indicets your preference for each of the resolution. You can choose to vote in Favour at Agoinst or Abatin. To change your vests, lindly indicet your preference for each of the resolution. You can choose to vote in Favour at Agoinst or Abatin. To change your vests, lindly indice on each resolution. It is usen choose to vote in Favour at Agoinst or Abatin. To change your vests, lindly indice on each resolution. It is usen choose to vote in Favour at Agoinst or Abatin. To change your vests, lindly indice on each resolution. It is usen choose to vote in Favour at Agoinst or Abatin. To change your vests, diverse the submit Veste southor. Face note that once your vestes have been submitted that they are deemed inveceable and cannot be changed. Note Peace veste your persond votes first before casting any discretionary votes granted to you. If you have been granted discretionary vestes, click on the Obsereformary veste granted to you. If you have been granted discretionary vestes, click on the Observeformary veste prime your veste now on must veste the total number of discretionary vestes that you have been granted and insert this number in one of the columns beaded in Favour at, Agoinst or Abatin. You may not pill your vote and must make one choise per resolution. To pile the level tendent wave exercements at the visiting butter and then click on the level tendent on your sorem.		Notice of Notice	00
	Virtual ADM is 2003 Proweed by Ince (Psy) list		

The instructions are displayed below.

Dashboard
Instructions
Please note that voting will only open at 15:00 on 12 May 2025.
When casting your votes, kindly indicate your preference for each of the resolutions. You can choose to vote In Favour of, Against, or Abstain. To change your voting choice on each resolution, click on any of the unticked voting buttons against each resolution. NB: You may only make one voting choice per resolution. Once you've made your decision, please click the Submit Votes button.
Please note that once your votes have been submitted that they are deemed irrevocable and cannot be changed.
NB: Please vote your personal votes first before casting any discretionary votes granted to you.
If you have been granted discretionary votes, click on the Discretionary Vote button to vote these. You must vote the total number of discretionary votes that you have been granted and insert this number in one of the columns headed In Favour of, Against or Abstain. You may not split your vote and must make one choice per resolution.
To join the live stream of the webcast: click on the Voting button and then click on the play icon in the centre of the block on your screen.
To ask a question: follow the onscreen prompts on the right hand side of the Voting page.
Z Continue

Click on the **Attend and Vote Online** Button. This action will open the voting page. This screen is divided into three sections, showing the following features:

- Live Stream (this is where you will watch the webcast)
- Ask Questions (this is where you send through questions)
- My Votes (this is where you cast your votes if you have not already done so by proxy). This option appears below the Live Stream.

Examples of the above features appear below.

(ii) Viewing the webcast (Live Stream).

The top left-hand part of the screen shows the Live Stream screen (see below):



Click on the icon in the middle of the Live Stream window to start the webcast of the proceedings playing.

(iii) Asking questions.

On the right-hand side of your screen is the **Ask Questions** box where you can ask a question (see overleaf):

🚯 You h	naven't ask	ed any que	stions.	

Insert your question in the **Ask Questions** text box and once you have finished, click on the **Ask Question** button.

All text questions go to the company secretary at the AGM to read into the meeting.

Questions of a repetitive nature, those that have already been answered and any that are not applicable to the business of the AGM, may not be responded to.

(iv) Casting your personal votes at the AGM (My Votes).

If you have not already cast a proxy vote prior to the AGM, the bottom part of the screen shows the resolutions being voted upon. The resolutions are displayed in the same order as the Notice of AGM.

An example of the voting screen appears overleaf.

My Votes Discretionary Votes
My votes
Ordinary resolution 1: Adoption of the annual financial statements of the Trust for the year ended 31 December 2024 In Favour of Against Abstain
Ordinary resolution 2: Appointment of the auditors of the Trust In Favour of Against Abstain
Ordinary resolution 3.1: Election and appointment of trustees: Dr A Coetzee (Retiring trustee by rotation and being eligible, offers herself for re-election) 🔿 In Favour of 🔗 Against 🔗 Abstain
Ordinary resolution 3.2: Election and appointment of trustees: Dr R Putter (Retiring trustee by rotation, and being eligible, offers himself for re-election)
Ordinary resolution 3.3: Election and appointment of trustees: Ms D L T Dondur O In Favour of O Against O Abstain
Ordinary resolution 3.4: Election and appointment of trustees: Dr A Huggett O In Favour of O Against O Abstain
Ordinary resolution 3.5: Election and appointment of trustees: Mr M I Keeka O In Favour of O Against O Abstain
Ordinary resolution 3.6: Election and appointment of trustees: Mr F F Koning In Favour of Against Abstain
Ordinary resolution 3.7: Election and appointment of trustees: Dr F Mansoor In Favour of Against Abstain
Ordinary resolution 3.8: Election and appointment of trustees: Mr L T Maqubela In Favour of Against Abstain
Ordinary resolution 3.9: Election and appointment of trustees: Ms P D Ndlovu In Favour of Against Abstain
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Please note that there are 22 resolutions being voted upon and you must make one voting selection per resolution. The options are to vote In Favour of, Against, or to Abstain. To correct your voting choice(s), click on the button that is unticked against the relevant resolution(s). NB: You must make a single choice against each resolution.

Click on the **Submit Votes** button once you are happy with your voting choices (see below). **Please be aware that once your votes have been submitted and acknowledged, they are considered irrevocable and cannot be altered.**

Ordinary resolution 3.10: Election and appointment of trustees: Dr R E Ngwenya
O In Favour of O Against O Abstain
Ordinary resolution 3.11: Election and appointment of trustees: Mr A L Peter
Ordinary resolution 3.12: Election and appointment of trustees; Ms T Rakhuhu In Favour of Against Abstain
Ordinary resolution 3.13: Election and appointment of trustees: Mr V Rimbault In Favour of Against Abstain
Ordinary resolution 3.14: Election and appointment of trustees: Mr B Valodia In Favour of Against Abstain
Ordinary resolution 3.15: Election and appointment of trustees: Dr M van der Merwe In Favour of Against Abstain
Ordinary resolution 4.1: Appointment of the members of the Trust Audit Committee: Ms D L T Dondur (Subject to her reappointment as a trustee) 🔿 In Favour of 🔗 Against 🔗 Abstain
Ordinary resolution 4.2: Appointment of the members of the Trust Audit Committee: AH de Vries In Favour of Against Abstain
Ordinary resolution 4.4: Appointment of the members of the Trust Audit Committee: Mr S Trikamjee
Ordinary resolution 4.3: Appointment of the members of the Trust Audit Committee: Prof H E Wainer In Favour of Against Abstain
Special resolution 1 : Approval of trustees' remuneration for the period commencing 1 July 2025 as set out in the notice of the annual general meeting In Favour of Against Abstain
Submit Votes
샾 2 members online and voting.
Virtual AGM © 2025. Powered by Ince (Pty) Ltd.

(v) Voting any discretionary votes granted to you.

If discretionary proxy votes have been granted to you, click on the **Discretionary Votes** button on your screen. This action, if you have been granted discretionary votes, opens the discretionary voting screen which shows the discretionary votes given to you to vote (see below):

Top section of the discretionary voting screen

My Votes Discr	retionary Votes			
Discretionary vo	tes			
Ordinary resolution 1:	Adoption of the annual financic	I statements of the Trust for the year	ended 31 December 2024	
Total votes	Voted	In Favour of	Against	Abstain
1614	0	0	0	0
Ordinary resolution 2:	Appointment of the auditors of	the Trust		
Total votes	Voted	In Favour of	Against	Abstain
1614	0	0	Θ	0
Ordinary resolution 3.	1: Election and appointment of t	rustees: Dr A Coetzee (Retiring trustee	e by rotation and being eligible,	, offers herself for re-election)
Total votes	Voted	In Favour of	Against	Abstain
1614	0	0	Θ	Θ
Ordinary resolution 3.	2: Election and appointment of	trustees: Dr R Putter (Retiring trustee I	by rotation, and being eligible, c	offers himself for re-election)
Total votes	Voted	In Favour of	Against	Abstain
1614	0	Θ	0	0
Ordinary resolution 3.				0
	3: Election and appointment of t	rustees: Ms D L T Dondur		U
Total votes	3: Election and appointment of Voted	trustees: Ms D L T Dondur	Against	o Abstain
Total votes	3: Election and appointment of Voted	trustees: Ms D L T Dondur	Against	θ Abstain θ
Total votes 1614 Ordinary resolution 3.	3: Election and appointment of Voted 0 4: Election and appointment of	trustees: Ms D L T Dondur In Favour of 0 :rustees: Dr A Huggett	Against	θ Abstain θ
Total votes 1614 Ordinary resolution 3. Total votes	3: Election and appointment of Voted 0 4: Election and appointment of t	trustees: Ms D L T Dondur In Favour of 0 :rustees: Dr A Huggett In Favour of	Against 8	θ Abstain θ Abstain
Total votes 1614 Ordinary resolution 3. Total votes 1614	3: Election and appointment of Voted 4: Election and appointment of Voted 0	trustees: Ms D L T Dondur	Against 8 Against 8	θ Abstain θ Abstain θ
Total votes Total votes 1614 Ordinary resolution 3. Total votes 1614 Ordinary resolution 3.	3: Election and appointment of Voted 4: Election and appointment of Voted 0 5: Election and appointment of	trustees: Ms D L T Dondur	Against 8 Against 8	Abstain Abstain Abstain 8
Total votes 1614 Ordinary resolution 3. Total votes 1614 Ordinary resolution 3. Total votes Total votes	3: Election and appointment of Voted 4: Election and appointment of Voted 5: Election and appointment of Voted 5: Election and appointment of	trustees: Ms D L T Dondur In Favour of 0 trustees: Dr A Huggett In Favour of 0 trustees: Mr M I Keeka In Favour of	Against Against Against O Against	Abstain Abstain Abstain Abstain Abstain Abstain Abstain

Bottom section of the discretionary voting screen

lotal votes	Voted	In Favour of	Against	Abstain
1614	0	Θ	0	Θ
Ordinary resolution 3.	15: Election and appointment of	f trustees: Dr M van der Merwe		
Total votes	Voted	In Favour of	Against	Abstain
1614	0	0	0	0
Ordinary resolution 4	l: Appointment of the members	of the Trust Audit Committee: Ms D L	T Dondur (Subject to her reapp	ointment as a trustee)
lotal votes	Voted	In Favour of	Against	Abstain
1614	0	0	0	0
Ordinary resolution 4	2: Appointment of the member	s of the Trust Audit Committee: AH de	Vries	
Total votes	Voted	In Favour of	Against	Abstain
1614	0	0	0	0
Ordinary resolution 4	4: Appointment of the member	s of the Trust Audit Committee: Mr S T	rikamjee	
Total votes	Voted	In Favour of	Against	Abstain
1614	0	0	0	Θ
Ordinary resolution 4	.3: Appointment of the member	s of the Trust Audit Committee: Prof H	E Wainer	
Total votes	Voted	In Favour of	Against	Abstain
1614	0	Θ	0	0
Special resolution 1 : /	Approval of trustees' remunerat	ion for the period commencing 1 July	2025 as set out in the notice of	the annual general meeting
Total votes	Voted	In Favour of	Against	Abstain
1614	ο	Θ	Θ	0

The number of discretionary votes that you have been granted appears in the **Total Votes** column

alongside each resolution. You must vote the total number of discretionary votes that you have been granted and insert this number in one of the columns headed **In Favour of**, **Against** or **Abstain**. **You may not split your vote and must make one choice per resolution**.

NB: There are 22 resolutions being voted upon and the **Submit Votes** button appears in the bottom left corner of the Discretionary Voting Screen.

Click on the Submit Votes button once you are happy with your voting choices. Please be aware that once your discretionary votes have been submitted and acknowledged, they are considered irrevocable and cannot be altered.

Any discretionary votes given to you that are not voted, will be voted by the Chairman of the meeting as he/she sees fit.

If no discretionary votes have been granted to you, a message will appear when you click on the **Discretionary Votes** button (see below):

My Votes	scretionary Votes
	No votes!
	You don't have any discretionary votes.

(vi) Confirmation of your votes recorded after voting at the AGM.



3. Log out of the platform.

To log out of the platform, click on the **down arrow** next to your name in the top right-hand corner of your screen (see below):

✓ IRTUAL AGM		📄 Adele Müller 👻
NOR THE REPORT OF	Adele Müller	Professional Provident Society Holdings Trust Professional Provident Society Holdings Trust - AGM 2024



The arrow drop-down will then open and you can select the **logout** button (see overleaf):



- > **Dashboard** button takes you back to the dashboard screen.
- > My Profile button shows your details and account number.
- > My Accounts button shows the status of your account.
- Logout button exits you from the platform.

This is the end of this document.

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